**USGS Earthquake Hazards Program Proposal Template - Letter of Collaboration/Commitment**

**Remove Header Before Use**

Organization Letterhead

Date

To whom it may concern:

If the proposal submitted by Dr. (INSERT FULL NAME OF PI) entitled (INSERT PROJECT TITLE) is selected for funding by the USGS, it is my intent to collaborate and/or commit resources as detailed in the Project Description of the Applicants’ proposal, and in my description below. I have discussed my commitment to collaborate on this work with my Supervisor and I will include specific efforts of the collaboration in my agreed-upon internal work plan for the period of time of the proposal.

COLLABORATION/COMMITMENT STATEMENT:

In **1500 characters or less**, describe ONLY the specific efforts involved as the USGS collaborator, or, if you are not a collaborator but are using this letter to state your commitment to provide resources such as data, explain ONLY the details of what resources will be provided to the Applicant. **DO NOT INCLUDE WORDS OF ENDORSEMENT OR SUPPORT.** Any words of endorsement or support will result in removal of the letter and possible rejection of the proposal.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

[Name of USGS Collaborator]

[Title of USGS Collaborator]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature)

[Name of Supervisor of USGS Collaborator]

[Title of Supervisor of USGS Collaborator]

Note: Red text signifies items that must be changed prior to proposal submission. **No other text may be changed!**